



# Registration Requirements



## Adult General Education

[http://www.education.gouv.qc.ca/fileadmin/site\\_web/documents/PSG/ress\\_financieres/Guide-CS\\_EEPA.pdf](http://www.education.gouv.qc.ca/fileadmin/site_web/documents/PSG/ress_financieres/Guide-CS_EEPA.pdf)

The original required documents are listed below, depending on status in Canada.



### Born in Québec Code 11

Certificate of Birth, certified true copy and issued by the Directeur de l'état civil

### Canadian Citizen born outside of Canada Code 42

Canadian Citizenship certificate



### Permanent resident Code 16 with CSQ - Code 42 no CSQ

Permanent Resident Card  
Confirmation of permanent resident paper  
CSQ (if available)  
One proof of residence in category 1  
**AND**  
One proof of residence in category 2



### Born in Canada outside of Québec Code 42

Long form birth certificate if does not have a QPC  
Enter Province, not Country in Social Data  
One proof of residence in category 1  
**AND**  
One proof of residence in category 2



### Work Permit Code 31

Work Permit  
Passport (If does not have a QPC)  
Medical Insurance (if doesn't have Quebec health card)  
**FRANCISATION ONLY!!**



### Accepted Refugee Code 40

Notice of Decision & CSQ  
True copy of passport (if there is no QPC)  
English 1 semester only without study permit  
**FRANCISATION ONLY!! Unless has study permit**



### Asylum Seekers Code 38

Refugee protection claimant document (brown paper)  
True copy of passport (if does not have a QPC)  
One proof of residence in category 1  
**AND**  
One proof of residence in category 2  
**FRANCISATION ONLY!!**



### Family Regroupment or Humanitarian - Code 39

Letter from IRCC  
CSQ and Passport  
One proof of residence in category 1  
**AND**  
One proof of residence in category 2  
**FRANCISATION ONLY!!**



### Canadian citizen who lived 3 to 5 years in Québec - Code 18

Canadian Citizenship certificate  
CSQ  
3 years proof of address if no CSQ



### \*Int'l Students Paying Students

Visitor Permit  
Study Permit  
Work Permit if requesting English courses  
\*Refer students to the International Department



### Diplomat Code 30

Certificate Protocol from the Government of QC

# Proof of residence in Québec

## Category 1 :

An official document from a department or agency attesting to the address

EX :

- \* Revenu Québec
- \* Québec Family Allowance
- \* Recent MEQ transcript with address
- \* Québec Financial Assistance
- \* Hydro Québec invoice
- \* Emploi Québec

\* All other documents of the same nature

<https://www.quebec.ca/gouvernement/ministeres-et-organismes>

OR

1. Lease or letter from owner
2. A deed of purchase of the residential property that indicates the name of the owner
3. A solemn affirmation from the owner or tenant of the place of residence who signed the lease attesting that the student or his parent remains at the address indicated if no other document is available

AND

## Category 2 :

1. Quebec Health Insurance Card (RAMQ)
2. Driver's License (SAAQ)
3. Notice of assessment, school or municipal taxes
4. Invoice or statement of account from a telephone, electricity or cable company, etc

**In doubt or in special situations, the school board is entitled to require the combination of additional documents in order to establish proof of residence in Québec.**

