



Immigration Documents

Mandatory for ALL international students

In addition to having a **valid passport**, all non-Canadians coming to a Riverside School Board centre for a program that is 6 months or longer* must obtain a:



1. **Certificate of Acceptance of Québec (CAQ)**

authorization to live and study in Québec, issued by Immigration Québec

2. **Study Permit**

authorization to live and study in Canada, issued by Citizenship and Immigration Canada

** Students enrolled in programs shorter than 6 months do not need a CAQ and Study Permit.*

IMPORTANT! You must have all of the immigration documents listed in the table below **BEFORE** making travel plans. All international students are responsible for maintaining valid immigration documents and legal status throughout the duration of their program of studies.

DOCUMENT	1- Less than six (6) months program	2- Six (6) months or more program
1. Valid Passport	Yes	Yes
2. <u>Certificate of Acceptance of Québec (CAQ)</u>	No	Yes
3. <u>Study Permit</u>	No	Yes
4. <u>Co-op/Internship Work Permit (along with Study Permit).</u>	Maybe	Maybe

Mandatory for SOME international students

- Citizens of certain countries will be required to submit **biometric data** - see the [list of countries and instructions here](#).
- **Minors** - students who are younger than 17 years old when they arrive in Canada - must have a [legal custodian](#).

International Students Already in Canada (SEE NEXT PAGE)





International Students Already in Canada

International students that studied at a **Canadian institution and are already in Canada** should consult the table below, to ensure that they have the correct mandatory immigration documents.

<p>High School in Québec*</p>	<p>Apply for a new level-specific CAQ</p>	<p>If your Study Permit will be valid at the start of your program at RSB, you may begin your studies with your current Study Permit. (log into your MyCIC account, and update your designated learning institution name).</p> <p>If your Study Permit will expire before the start of your ACCESS program, apply to extend your Study Permit before it expires (after CAQ approval).</p>
<p>High School Outside of Québec*</p>	<p>Apply for an initial CAQ</p>	<p>If your Study Permit will be valid at the start of your program at RSB, you may begin your studies with your current Study Permit. (log into your MyCIC account, and update your designated learning institution name).</p>
<p>Post-Secondary Institution Outside of Québec</p>		<p>If your Study Permit will expire before the start of your program at RSB, apply to extend your Study Permit before it expires (after CAQ approval).</p>

* Please note that you **must have a valid CAQ for post-secondary studies that is specific to your level of studies** (e.g. a CAQ for Vocational Studies / CAQ for Adult General Education / etc...) **and a valid Study Permit in order to start your program at Riverside School Board.**

In Canada as a Visitor?

Students who are already in Canada as **Visiting and Exchange students** (for only 1 term - with visitors status) can apply for a CAQ and Study Permit from **within** Canada should their exchange be **extended to 2 terms** (thus requiring a CAQ and Study Permit). Please see "Applying for a Study Permit from within Canada" on the [Immigration Canada website](#) for details and for other categories of visitors who are eligible for this option. Only those visitors in Canada listed on [Immigration Canada's website](#) can apply for their Study Permit from within Canada. Visitors in Canada that are authorized to apply for their Study Permit from within Canada

are authorized to begin their studies while they wait for their Study Permit application to be processed as long as they apply for their Study Permit before the expiry of their visitor status.

Visitors who do not meet the criteria outlined in the above website will have to apply for a Study Permit at a Canadian Visa Office outside Canada. Consult "[Get a study permit](#)" section of Immigration Canada's website for more information. ****IMPORTANT: Immigration Canada plans to expand their biometrics program. As a visitor in Canada you may be required to provide biometrics when applying for your study permit at a Canadian Visa Office outside Canada. For more information on the biometrics please see [our News page](#).**